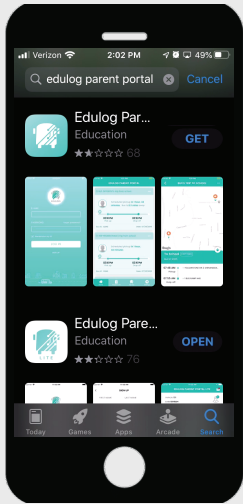


# 1 Install App



Find the Edulog Parent Portal app in the Google Play Store or iOS App Store and install. You can also use the QR code provided in #2.

# 2 QR Code

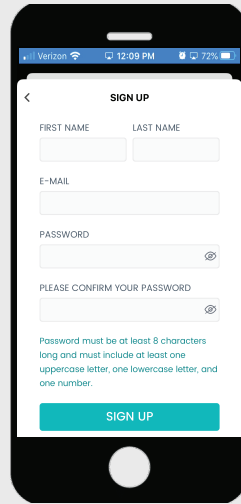


Scan the QR code with your smart phone to install the Edulog Parent Portal App.

Once the app is installed, tap on Sign Up at the Login Screen.

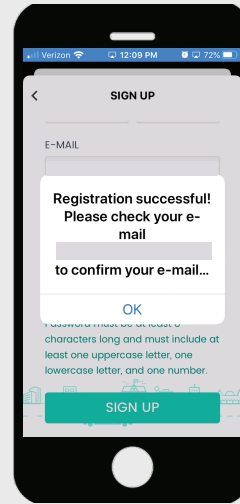


# 3 Registration



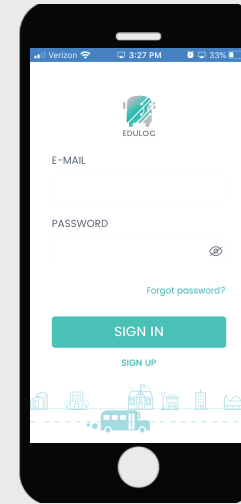
Add your First and Last Name. Enter your Email. Enter and Confirm a Password. Then tap on Sign Up.

# 4 Verification



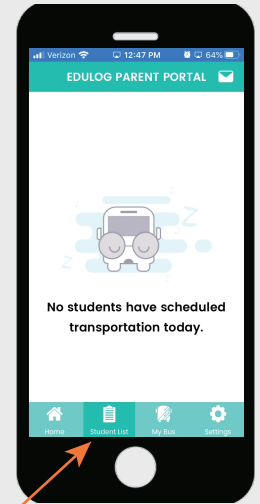
You will receive a message: Registration successful! Please check your email from support@edulog.cloud to confirm your email address.

# 5 Sign In



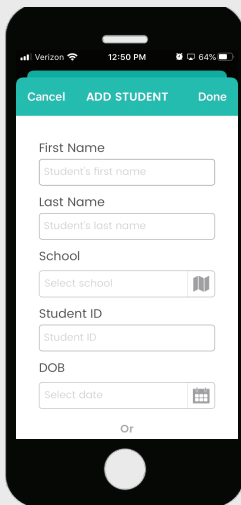
Enter your email. Enter your password. Select Sign In.

# 6 Students



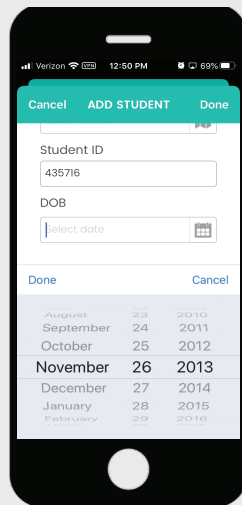
Student Transportation will not be listed yet. Go to Student List in the menu at the bottom of the app then tap on Add Student.

# 7 Add Student



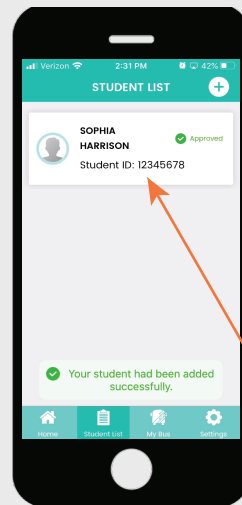
Enter the student's First and Last name. Enter the name of the School or find using the map icon. Then enter the Student ID and date of birth.

# 8 Date of Birth



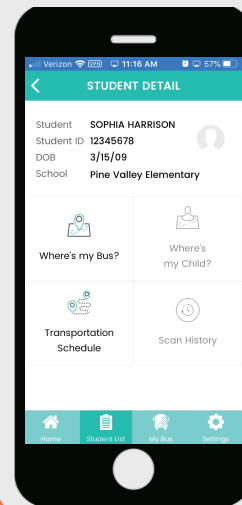
Scroll to DOB on Apple iOS. Select the day and then the year on the Android. Then tap Done. Approval is immediate.

# 9 Approval



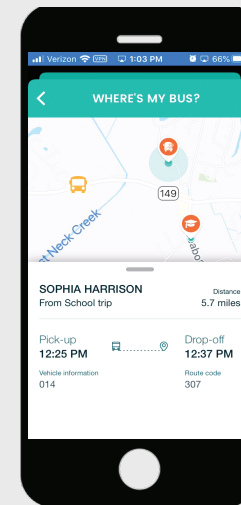
The student will display as Approved. If rejected, the information you entered did not match the district. Contact the school.

# 10 Student Details



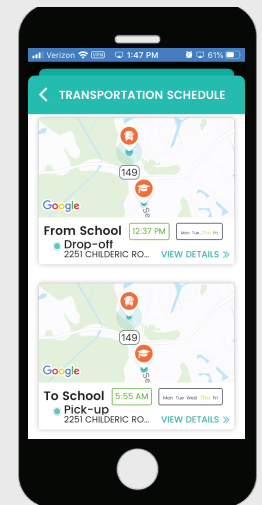
When you select the name from the student list, student detail information will appear. Name, ID, DOB, School and Bus and Schedule buttons.

# 11 Where's My Bus?



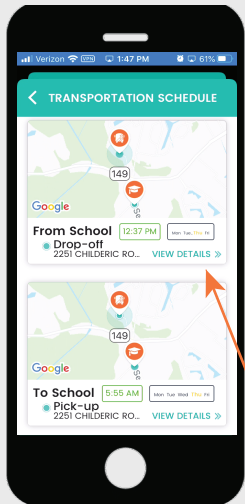
Select Where's my Bus? in the Student Detail. The school, stop and bus will be shown on the map with trip information below.

# 12 Schedule



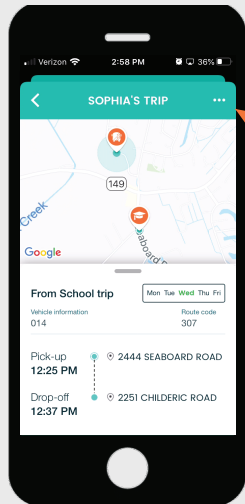
To go back to Student Detail, select the back arrow. Then select Transportation Schedule

# 13 Schedule



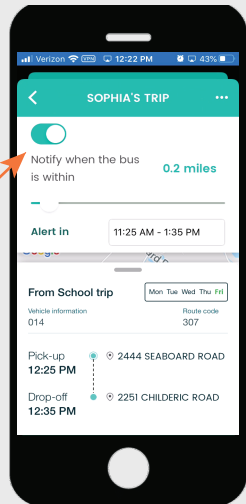
When selecting Transportation Schedule, Pickup and Drop-off time location is shown.


# 14 Student Trips



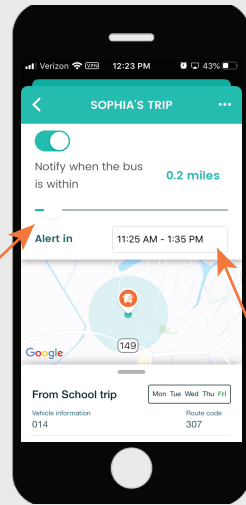
In the Schedule window for Pickup and Drop-off, select View Details for additional information.

# 15 Trip Alerts



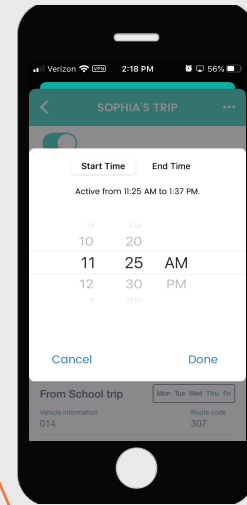
You can set notifications from this window by selecting the  icon. Then tap the slide button to turn them on.

# 16 Alert Zone



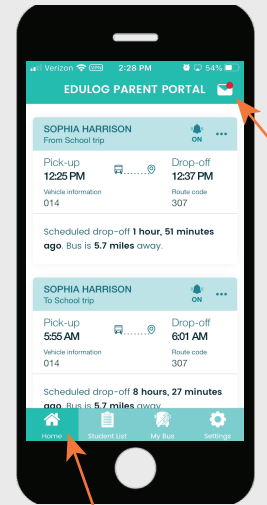
Slide down the trip window so you can see the radius. Then adjust the radius with the slide button. Then set the Alert in time.


# 17 Alert Time



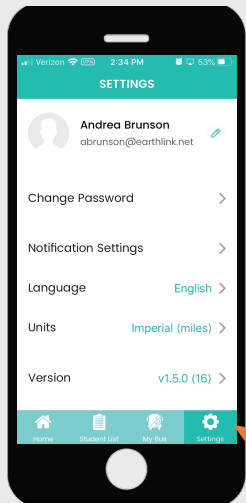
Choose a Start Time and End Time during which you will receive notifications that the bus has entered the Zone. Then select Done.

# 18 Home



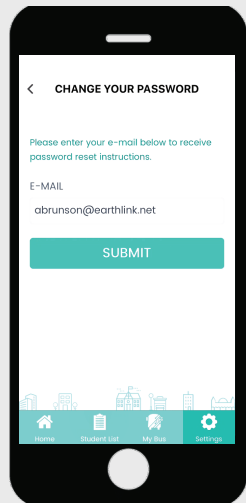
To get back to the main menu, choose the back arrow.  Upcoming trip information and your Inbox are at Home.

# 19 Settings



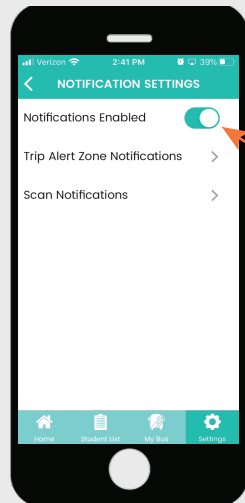
In the main menu, tap on Settings. Here you can change your password, set notifications choose your language, select units and check for updates.

# 20 Password



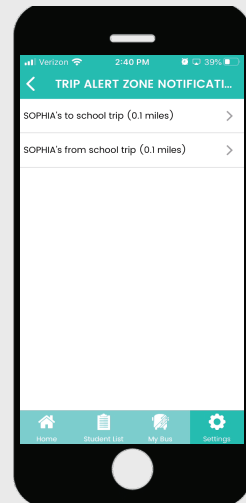
Select Change Password in Settings to change your password and Submit. Then check your email from support@edulog.com.

# 21 Notifications



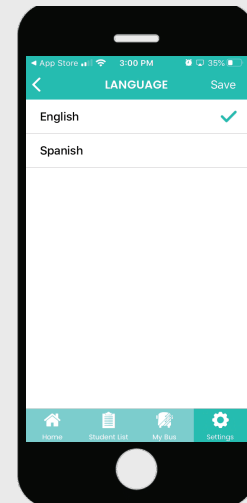
Enable notifications by tapping on the slide button. This will take you to your phone notification settings.

# 22 Trip Alerts Zones



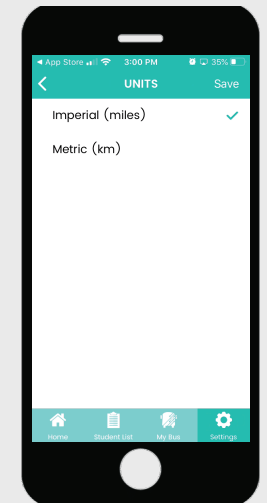
When selecting Trip Alert Zone Notifications, you can set Alert Zones and Times following the procedures shown in #15-17 above.

# 23 Language



Tap on Language in Settings to select your language and Save.

# 24 Units



When selecting Units in the Settings screen, you can select Miles or Kilometers and then Save.